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Flight Safety

FLIGHT SAFETY AWARDS



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Distribution:

This instruction implements AFD 36-28, *Awards and Decorations Programs*. This instruction describes the 939 ARW Flight Safety Program guidelines and aligns wing safety's recognition program with AFRC's safety award program per AFRC Safety Awards Guide FY03 (OPR HQ AFRC/SE).

1. Purpose.

1.1. This instruction defines the eligibility and procedures for the 939th Wing Safety Aircrew of Distinction Award and highlights the procedures for obtaining the AMC Individual Flying-hour Milestone Award. The Wing Safety Aircrew of Distinction Award recognizes personnel whose outstanding airmanship or support to aircrew prevented, or minimized the impact of a potential in-flight risk to safety.

2. Eligibility. Pilots, boom operators, or other aircrew members who operate aircraft for the 939 ARW, Portland IAP, OR.

3. Aircrew Of Distinction Award Selection Criteria.

3.1. Examples of actions worthy of consideration:

3.1.1. Demonstrated skill or ingenuity that prevented or reduced loss of life, injury to personnel or aircraft, or other property damage.

3.1.2. The skill or ingenuity must be above that expected of personnel with like training and experience in a like situation.

3.1.3. Error or neglect disqualifies the nominee, even though the nominee's later actions satisfy other criteria.

3.1.4. Development and implementation of a special program or course that improves the safety and effectiveness of aviation operations.

3.1.5. Development of an innovative aviation safety program or specific aviation mishap prevention activity that was adapted for use at wing level or higher.

4. Process.

4.1. To minimize administrative work, aircrew members will be submitted on a quarterly basis for the Wing Safety Aircrew of Distinction award. At the conclusion of the last quarter, wing safety will choose one of the four quarterly squadron winners as the Wing Safety Aircrew of Distinction award. The four quarters will be tracked as follows:

4.1.1. 1st Quarter: Oct, Nov, Dec

4.1.2. 2nd Quarter: Jan, Feb, Mar

4.1.3. 3rd Quarter: Apr, May, Jun

4.1.4. 4th Quarter: Jul, Aug, Sep

4.2. Nominations must be received in wing safety by the 15th of the first month in the next quarter. For example, 1st quarter nominations must be submitted to wing safety by 15 Jan.

5. Who Can Nominate Aircrew Or Individuals. Group or squadron leadership and specifically flight commanders are encouraged to submit nominations to the wing safety office.

6. How To Submit.

6.1. Written documentation: e-mail or word processor document in either paragraph or bulleted format with the information listed below.

6.1.1. Nominee's name, organization, rank or grade, duty or job title, date of event.

6.1.2. Provide a brief, unclassified description of the event or action that prompted the nomination.

6.1.3. If the nomination is for a specific incident, provide information describing how serious the incident was and how the nominee took action.

6.1.4. If the nomination is for a particular contribution to aviation safety, provide detailed information on what, when, where and how.

6.2. If there are multiple nominations, provide specifics on each nominee's contribution in preventing the mishap or what significant safety contribution was made to the squadron/wing.

7. AMC Individual Flying-Hour Milestone Award. Authorization for awards up to, but not including the 10,000 hours, have been delegated to the 939 ARW Wing Commander by 4th Air Force.

8. Process.

8.1. The wing safety office will process the flying hour awards directly through HQ AMC/SEE. As a minimum the 2,500 hour through 8,500 hour awards will be processed quarterly.

8.2. The wing safety office will acquire and distribute milestone patches with locally produced certificates during the first UTA of the new quarter.

9. Questions. Questions regarding this program should be addressed to chief of safety at (503) 335-4918 or by email to 939 ARW/SE Safety (DMS) v3.

10. Forms. No forms are adopted or prescribed by this instruction.

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